



26985 Loma Prieta Way
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PRIVATE PARTY POLICY

1) Private Parties may only be scheduled during times that the winery is not open to the public, Monday through Friday, and is subject to staff availability. Please check our calendar at <https://lomaprietawinery.com/winery-events/> to see our public event schedule. This does not guarantee that the date you want is available. You must contact us to schedule your party, pay the event fee listed below and receive confirmation from us to guarantee your date.

* Loma Prieta reserves the right to exclude any dates and/or times at their sole discretion.

2) Event Fee:

There is a flat \$800 fee to rent out the space along with a minimum wine purchase indicated below. This \$800 fee will need to be collected along with a credit card to put on file in order to hold the selected date of the event.

Private parties must pre-purchase wine. The dollar amount of the pre-purchase (pre-tax) is indicated below, and varies by the size of the group. Wines must be selected and paid for at least ONE WEEK prior to the event date. All dates are subject to staff availability.

Group size	Amount of Wine Pre-purchase Required	# Staff Members Included
Up to 30 people	\$600 (pre-tax)	1 staff member
Up to 40 people	\$800 (pre-tax)	1-2 staff members
Up to 50 people	\$1,000 (pre-tax)	2 staff members
Up to 60 people	\$1,200 (pre-tax)	2-3 staff members

* Any wine not consumed at the event is the property of the person who pre-purchased the wine, and may be taken with him/her at the conclusion of the event. If needed, additional Loma Prieta Winery wine may be purchased during the event. * No other alcoholic beverages are allowed – ONLY LOMA PRIETA WINERY WINES. * Pre-purchase of the wine is non-refundable, rain or shine, show or no-show.

4) All fees listed above are based on a three hour time window. Should you wish to extend the hours of your event a \$150 fee will be charged for **EACH** hour you wish to go over.

5) All setup and cleanup must be done within the 3 hour time limit and the members of the private party are responsible for cleaning up afterwards, even if you have food catered. Please make sure that everything has been picked up, all furniture moved back to original locations, trash in bags, empty bottles left in boxes, etc., before you leave the premises. Should you leave trash behind a cleaning fee of \$250 will be charged.

6) Loma Prieta Winery does not offer any event planning or catering but would be happy to provide a recommendation of a local party planner if requested.

* (NOTE: Our insurance does NOT allow the use of any onsite cooking facilities, including our ovens or grills, during private parties.)

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